IB CS(SL)Year End Project – Group formation

1. **Identify Strengths and Weaknesses**

**Create a chart that lists each group members strengths and weaknesses**

|  |  |  |
| --- | --- | --- |
| **Team Member** | **Strengths** | **Weaknesses** |
| Jiebin Lee | Knowledgeable worker | Lacking collaboration |
| Hayden Guo | Competent and able | Unmotivated |
| Remy Xiong | Efficient worker | procrastinates |

1. **Establish Group Communication**
   * How will you communicate if someone is absent? Canvas Inbox
   * How can you share files electronically? Canvas Inbox/ Email
2. **Establish Team Norms – Group contract**

**Principles of right action, binding upon the members of a group and serving to guide, control, or regulate proper and acceptable behavior.**

▶ Complete tasks by assigned due dates

▶ Assist the other group members, if necessary

▶ Give feedback/comment to each other

▶ Follow the coding conventions chosen by group members

▶ Notify any special cases (e.g. absence)

▶ Possible consequence: Take a video of doing 10 pushup on each violation of group norms

We, Jiebin Lee, Hayden Guo, Remy Xiong as group members of the Software dev. Project agree to follow the above team norms along with class norms to stay committed to completing the tasks on time and as required.